

WAIRARAPA COLLEGE BOARD OF TRUSTEES

Minutes of the meeting of

March 2010

Minutes for the meeting of the Wairarapa College Board of trustees held in the Board Meeting Room – Wednesday 24 March 2010 at 7.00pm.

Present: Ray Dawson (Chair); Percy McFadzean; Paul Adamson
Catherine Bates; Jan van Vliet; Geoff Copps; Gavin McEwen (Staff Representative); George Littlejohn (Student Representative); Maxine Bird (Secretary)

Apologies: Wendy Hemi; Mike Schwass;

CONFIRMATION OF MINUTES

RESOLVED: That the minutes of the Board meeting as circulated be confirmed as a true and accurate record of the meeting held 24 February 2010.

C. Bates/ G. Copps
Carried

1. MATTERS ARISING

First Aid course nothing further at this point.

Gala performance organization in full swing, unfortunately unable to budget projected costs. Karen is confident of covering the cost of the piano with sponsorship, and it was agreed that a \$5 ticket price would be charged, which should cover other incidental costs.

2. ITEMS FOR CONSIDERATION UNDER SECTION 48 OF THE “LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETING ACT 1987” (0)

3. CORRESPONDENCE

As per list provided.

RESOLVED: To pay for flu vaccinations for staff again this year.

C. Bates/G. McEwen
Carried

RESOLVED: To grant special dispensation for Hugh Taylor and Benedict van Woerkom to play for Dalefield Hockey.

P. Adamson/G. McEwen
Carried

RESOLVED: That the correspondence inwards be received and outwards be endorsed.

C. Bates/P. Adamson
Carried

4. FINANCE REPORT

The Financial Reports for the period ended 28 February 2010 were reviewed.

RESOLVED: That the Financial Report of the College for the period ended 28 February 2010 be approved.

G. Copps/P. Adamson

Carried

The School accounts for payment for March 2010 were reviewed. Geoff pointed out that the Strand Selecon Lighting account of \$45 was paid by his son directly. The total for payment was adjusted accordingly

RESOLVED: That the School Accounts Paid and for Payment totalling \$488,315.80 be approved

G. McEwen/R. Dawson
Carried

2009 DRAFT ANNUAL REPORT

Maxine presented the 2009 Annual Report for approval to send to the auditor. The reports showed an operating surplus of \$573,277. This figure was significantly inflated by hall grants and donations in excess of \$600,000. The Board were happy for the Annual Report in its current form be sent to the auditors.

5. PRINCIPALS REPORT

The Principal's written report was tabled

RESOLVED: That the Principals report be received.

G. McEwen/J. van Vliet
Carried

6. EOTC

Report from Y12 ODE tramp. Went well, including our students rescuing a Samuel Marsden group of students.

7. STAFF REPORT

Gavin presented his written report.

The pros and cons of students being taken out of class for extra curricular activities was discussed at length. It was agreed that this time need to be monitored.

The Board queried how staff were managing to prevent students from leaving the school grounds at lunchtime. Students still getting out, some staff not doing duty, or being consistent. Board have concerns about staff attitude to doing duty.

RESOLVED: That the Staff Representative report be received.

G. McEwen/J. van Vliet
Carried

8. PTA

Catherine went to meeting. Gala made \$14400 on the night, with an estimate of the costs this should come down to \$11 or \$12k.

Discussed recruitment ideas. Decided to target Y10 parents using a phone tree and a stand at parent teacher evenings.

PTA to send minutes to be part of board pack.

No discussion about canteen renovations.

9. STUDENT REPORT

George presented his written report.

RESOLVED: That the Student Representative report be received.

G. Littlejohn/P. Adamson
Carried

COMMUNITY EDUCATION

Rex's plan was tabled.

Report accepted. Geoff, Catherine, Maxine and Mike to get together Term 2 to discuss new contract and job description.

RESOLVED: That the Community Education report be received.

G. Copps/R. Dawson
Carried

10. **PROPERTY**

Hall Update

Karen Barbour's written reports were presented.

RESOLVED: That the Special Projects report be received.

R. Dawson/G. McEwen
Carried

11. **GENERAL BUSINESS**

Policies

Photocopier Proposals

Maxine presented a summary of photocopier lease proposals from Konica Minolta and Ricoh. While one proposal was cheaper for 60 months the other was cheaper over 48 months. It was decided that financially there was not enough in it to be a financial decision. We had currently had issues with Konica's service of the large machine, but this proposal would provide us with a new machine which may solve the problem. Konica as the incumbent could also cut the lease cost down by re-assigning two of our current quite new machines. Konica have agreed that they will be happy to do all the machines on separate leases, this way we can mix and match the length of the leases based on the useage of the machines.

RESOLVED: To negotiate a new photocopier lease with Konica Minolta

R. Dawson/C. Bates
Carried

Grant Applications

Maxine presented grant applications.

RESOLVED: To endorse the following grant applications:

Trust House	Netball Tournament	\$1500
Pelorus Trust	Netball Tournament	\$700
Prime Community Trust	Netball Tournament	\$1000

R. Dawson/G. Copps
Carried

Enviroschools

Richard Wallis has got paper recycling bins in free of charge for all classrooms.

12. **THE MEETING CLOSED 9.10PM**

Confirmed this Day of