

WAIRARAPA COLLEGE BOARD OF TRUSTEES

Minutes of the meeting of

May 2010

Minutes for the meeting of the Wairarapa College Board of trustees held in the Board Meeting Room – Wednesday 26 May 2010 at 7.00pm.

Present: Geoff Copps (Chair); Percy McFadzean; Catherine Bates; Terry Carew; Toni O'Hagan; Mike Schwass (Principal); Gavin McEwen (Staff Representative); George Littlejohn (Student Representative); Maxine Bird (Secretary);

Apologies: Tony Browne; Matrons; Marlee McDougall

1. ELECTION OF OFFICERS

At this time Maxine Bird assumed the Chairmanship.

The Chairman called for nominations for the position of Chairman, Wairarapa College Board of Trustees.

Mr Geoff Copps nominated

C. Bates/T. O'Hagan
Carried

The Chair called for further nominations. There being none, the Chairman declared Mr Geoff Copps the Chairman of the Wairarapa College Board of Trustees.

Geoff Copps resumed the position of Chair

The Chair nominated Percy McFadzean to be coopted to the Wairarapa College Board of Trustees for six months.

G. Copps/G. McEwen
Carried

The Chair called for nominations for the Hostel Chairperson.

Terry Carew nominated

G. Copps/C. Bates
Carried

The Chair called for further nominations. There being none, the Chairman declared Mr Terry Carew the Chairman of the Hostel sub committee.

2. CONFIRMATION OF MINUTES

RESOLVED: That the minutes of the Board meeting as circulated be confirmed as a true and accurate record of the meeting held 28 April 2010.

C. Bates/G. McEwen
Carried

3. MATTERS ARISING

Supported Learning Centre replied to in regard to the Board support.

Returns for the Kaituna Walk slow.

Received an email from Trevor Burkhart from MDC via Ian Rattray saying the Hall CPU covered.

Policies not taken to local iwi at this point, Catherine to action..

4. **ITEMS FOR CONSIDERATION UNDER SECTION 48 OF THE “LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETING ACT 1987”**
(2)

5. **CORRESPONDENCE**

As per list provided.

Playing fields issues. Combination posts \$8000, Board not keen on spending this. Training for soccer on back fields offered. Now 3 sets of soccer nets. Half fields can be utilized. Allocation and issue being dealt with. Board decided that management were dealing with this issue appropriately.

Discussed letter from Maryanne Stuart regarding attending the netball tournament for umpiring. This had been granted last year as LWOP. She also requested the same leave for two students. It was felt that they should make their own application.

RESOLVED: To allow Maryanne Stuart to umpire at Netball tournament LWOP for 5 days
30 Aug – 3 Sep

G. Copps/C.Bates
Carried

Discussed difficult phonecalls from ex parents re exclusion of student. Maxine granted permission to refuse to engage in conversation with these parents.

RESOLVED: That the correspondence inwards be received and outwards be endorsed.

C. Bates/G. McEwen
Carried

6. **FINANCE REPORT**

Maxine presented the draft audit letter. The Board congratulated Maxine on a job well done.

The Financial Reports for the period ended 30 April 2010 were reviewed.

RESOLVED: That the Financial Report of the College for the period ended 30 April 2010 be approved.

G. Copps/G. McEwen
Carried

The Hostel Financial Reports for the period ended 30 April 2010 were reviewed.

RESOLVED: That the Hostel Financial Report of the College for the period ended 30 April 2010 be approved.

G. Copps/G. McEwen
Carried

The School accounts for payment for May 2010 were reviewed.

RESOLVED: That the School Accounts Paid and for Payment totalling \$259,307.01 be approved

G. McEwen/C. Bates
Carried

The Hostel accounts for payment for May 2010 were reviewed.

RESOLVED: That the Hostel Accounts Paid and for Payment totalling \$86,553.44 be approved

G. McEwen/C. Bates
Carried

7. **HOD REPORT**

Kate Murray presented her report on Classics and the School Magazine.

8. **PRINCIPALS REPORT**

The Principal's written report was received.

Mid year exams last week, identified needs for study help, goal setting, avoiding credit counting. Discussed whether target group is going to be last year's level 1 now at level 2, or whether level 1 is the ongoing issue.

Discussed reshaping of NCEA with unit standards going.

Rangahuaia and Mike met with Vic Uni and local iwis – Productive partnerships. Jason Kerehi, Marama Fox represented the local iwis. Cooperation was excellent.

Scholarship to Cambridge University for dux Greg Haslett. Letter of congratulations to be sent.

Uniform issue with shoes, black polishable laceup. Peter Haworth has suggested an amendment to the uniform rules, to include black polishable dress slip on shoes. Board comfortable with black polishable for both girls and boys.

RESOLVED: To approve the amendment of the school uniform for shoes, to be black polishable shoes for boys and girls

T. O'Hagan/C. Bates
Carried

Mike presented the RAMS for the Australian Cricket Development trip traveling in third term holidays, plus last two days of Term 2. The RAMS had been signed off by Kath Wilkie, looked comprehensive, Gavin to look through and report back.

The Principal had been approached by Ian Buick who works with our clay bird shooters. He has identified 10 students who are capable of representing at upcoming competitions, intercollegiate and national. Comprehensive RAMS forms that need to be completed, happy to have one RAM to cover all competitions. First competition this weekend at Hastings. Mike has gone through this and happy with it.

RESOLVED: To approve the go ahead of the Hastings Clay Bird Competition

G. Copps/C. Bates
Carried

RESOLVED: That the Principals report be received.

M. Schwass/G. McEwen
Carried

9. **EOTC**

Report from Vietnam trip tabled and summarised by Geoff. Photo board of trip displayed at the Board meeting.

10. **PTA**

Catherine Bates attended the last meeting. Canopy all ready to go for this holiday. Quiz night in August. Discussed the road from Renall Street and the condition of it. Sorting out a banner to resurrect. Good number and new faces on the PTA.

Next meeting 14 June. Toni O'Hagan to attend.

11. STUDENT REPORT

George presented his written report.
Napier Boys Exchange, 3 – 2 loss.

RESOLVED: That the Student Representative report be received.

G. Littlejohn/T. O'Hagan
Carried

12. PROPERTY

Hall Update

Karen Barbour's written reports were presented.

Custodian now employed.

Board would like Copthorne to present a written proposal and then present this to the next Board meeting.

Discussed applications for Grand Piano, and the possible clash with large applications also coming for the 24/7 Youthworker to MTLT. Board comfortable with okaying both.

HOSTEL REPORTS

Managers Report

Report tabled

RESOLVED: That the Hostel Manager's report be received.

G. Copps/G. McEwen
Carried

Matrons Report

Report tabled

RESOLVED: That the Hostel Matron's report be received.

G. Copps/G. McEwen
Carried

Student Representative Report

Report tabled

RESOLVED: That the Hostel Student Representative's report be received.

G. Copps/G. McEwen
Carried

GENERAL BUSINESS

Policies

Catherine still to take policies to local iwi to look at.

Grant Applications

Maxine presented grant applications. Edit letter for grand piano, pushing education and community.

RESOLVED: To endorse the following grant applications:

Masterton Trust Lands Trust	Grand Piano	\$15,000
ECCT	Grand Piano	10,000
Masterton Trust Lands Trust	24/7 Youthworker	80,000
Trust House	24/7 Youthworker	80,000
Trust House	Girls Soccer Tournament	2,000

Pelorus Trust	Girls Soccer Tournament	2,000
Prime Community Trust	Girls Soccer Tournament	1,100
The Lion Foundation	Girls Hockey Tournament	900
Pelorus Trust	Girls Hockey Tournament	800
Prime Community Trust	Girls Hockey Tournament	1,500
Trust House	Girls Hockey Tournament	800

C. Bates/P. McFadzean
Carried

Meeting Formats

Proposed no Hostel meeting. That the Hostel reports to be agendaed at the beginning of the Board meeting and hostel personnel invited to present. Terry Carew, as Hostel Chair to attend the Hostel Parents Committee. Geoff to talk to Tony about the changes.

BOT meeting format, 4th Wednesday of month with a 6.45pm start.

Subcommittees

Adult and Community Education Committee

Geoff Copps and Catherine Bates

Discipline

All BoT excluding Staff and Student Rep formed as and when needed.

Hostel Sub committee

No subcommittee, but Terry Carew to represent the Board at Hostel Parent meetings.

Canteen and Uniform Committee

No subcommittee. Geoff Copps to oversee

Property

No subcommittee. Form as and when needed

Health and Safety

No subcommittee. Whole Board will be given termly Health & Safety minutes and to be included on the agenda.

EO to provide details of who and what done with boiler safety.

AT THIS POINT (10.05pm) THE PUBLIC ARE EXCLUDED FROM THE MEETING, WITH THE AGENDA TO BE DEALT WITH UNDER SECTION 48 OF THE LGOIMA 1987 ATTACHED.

RESOLVED: That the meeting move into Committee.

C. Bates/G. Copps
Carried

AT THIS POINT (10.15pm) THE MEETING RESUMED IN OPEN MEETING. TO CONFIRM IN OPEN MEETING

G. Copps/C. Bates
Carried

THE MEETING CLOSED 10.15PM

Confirmed this Day of

