



Wairarapa College Approval Booklet

Name: _____

Included in this booklet are four areas that require your consent or we require more information prior to beginning at Wairarapa College. Please sign the appropriate areas and return to the College.

This includes:

- Digital Citizenship Agreement
- Publications Permission
- West Bush 20 kilometre Challenge
- Education Outside the Classroom (EOTC)
- School Bus Information

Digital Citizenship Agreement

Between _____ (Student's name) and Wairarapa College

In signing this agreement, I agree to uphold the following expectations in my use of digital technologies at Wairarapa College:

Learn with purpose

- Use digital technologies in an appropriate manner to aid and enhance learning
- Ensure any digital technology equipment brought to school is charged and ready to use

Engage with pride

- Use digital technologies in a way that maintains the positive image of Wairarapa College's learning community

Act with respect

- Before communicating in any digital form, ensure it is true, respectful, appropriate and relevant
- Treat all digital technology equipment with care

Dare to succeed

- Make the most of all digital learning opportunities, within and beyond the classroom.

I accept that any breach of the above expectations will:

- Withdraw or restrict my access to the ICT network at Wairarapa College
- Other consequences as outlined in the Staff and Student Handbook

The College staff reserves the right to collect evidence for the purposes of establishing a breach of this Agreement including electronic communication, to lay a complaint with the Police, Netsafe and the internet companies, such as social media sites and Google who manage these systems.

Each student will need to be aware that when using the internet at the College, it will be monitored and audited for the safety and security of Wairarapa College. The school recognises the right of privacy and freedom of expression and undertakes not to disclose any information about any student or their communication except that which is in breach of the conditions above.

Student signature _____

As parent/caregiver, I/we have read the above Digital Citizenship Agreement and accept the above expectations in terms of _____'s use of Digital Technologies at Wairarapa College.

Parent / Caregiver signature _____

Publications Permission (The Privacy Act 1993)

In compliance with the Privacy Act of 1993 WaiCol requires consent from caregivers to publish the name, photographs or work of their child in any WaiCol publication, should the need arise.

The school publishes a school newsletter, a school website, press releases, social media updates and a student magazine.

I give consent that the above named student's photographs or work can be used in any WaiCol publication, should the need arise.

Parent / Caregiver signature _____

West Bush 20km Challenge

Every two years Wairarapa College challenges all students to walk 20km in a sponsored walk. Students are asked to gain sponsorship of at least \$20, with half the proceeds staying in the College and the other half donated to the community.

To reduce the risks involved with holding such an event, the College will have drink stations placed at 5km intervals along the route, first aid helpers on route and staff driving cars to assist with tired students. Because of the risks we are required to obtain your permission for your son /daughter to take part. Please note that the majority of students **do** complete the walk; the minority who are not able to (usually due to medical reasons) will remain in a classroom and be given work to do.

I give / do not give the named student permission to take part in the West Bush Challenges. I also understand that there is a commitment to raise (or pay) at least \$20 for the day.

Parent / Caregiver signature _____

Education Outside the Classroom

At Wairarapa College, on some occasions students will visit places within a two kilometre radius from the College. This would be to connect the learning in class to a real life situation.

The signing of this form below is to give 'blanket' consent / approval for this to take place.

If trips are further afield, the class teacher will send out comprehensive information outlining the trip, will gain permission for your child to attend, health and medical forms and in some cases a contract.

Parent / Caregiver signature _____

School Bus Information

Safety tips

Getting on the bus:

- *Wait in the designated place – well back from the road.*
- *Wait until the bus has stopped before getting on.*
- *Carry your bag in front of you so it does not get caught in the door*
- *If seated, put your bag (and anything else you are carrying) on your lap or under the seat in front of you.*
- *If there are no empty seats, fill the bus from the back first. Put your bag on the floor and hold on to a seat-back or handrail if necessary.*

Getting off bus:

- *Wait until the bus has stopped.*
- *Carry your bag in front of you so it does not get caught in the door.*
- *Get off the bus through the front door if possible.*
- *Get off the bus carefully without pushing.*
- *Wait well back from the road until the bus has moved away.*

If you need to cross, find a safe place, wait until the bus has moved away and you can see clearly up and down the road, then cross.

Expected behaviour for students using school buses.

Students who travel on a bus may continue to do so while they behave in a reasonable and safe manner.

The following behaviour is expected of students using buses to help make sure the bus is a safe place for everyone:

1. Seated passengers sit down straight away and remain in their seats for the whole journey.
2. Standing passengers stay behind the driver at all times, stand quietly, and do not push or move around the bus.
3. Passengers do not eat or drink in the bus.
4. Passengers do not throw objects inside or out of the bus.
5. Passengers use socially acceptable language when talking to the driver and/or other students, and speak quietly so they do not distract the driver.
6. Passengers respect the Bus Operator's property at all times (e.g. refrain from standing on seats or vandalising the bus in any way).
7. Passengers do not harass, bully, or abuse other passengers or the driver in any way, whether verbal or physical.
8. Passengers respect others' property and do not interfere with it in any way.
9. Passengers listen to and follow the requirements and instructions of the bus driver and the teacher/s on duty at all times.
10. Passengers do not engage in any behaviour that could put other passengers, the driver, or themselves at risk.

Students who choose to behave in an unsafe and/or unacceptable manner risk losing their place on the school bus.

If your child is likely to be a bus student where are they likely to travel from:

Bus route (if known) -----